



Coaching Contract

Coaching agreement and charges

Client Name:

Address:

Sessions: Each coaching session will last between thirty and forty five minutes with the exception of the consultation session which will last between twenty and thirty minutes. During the initial session you will need to agree a way forward and make an advance payment or withdraw without charge.

Charges: The cost will be £40.00 per session bookable in blocks of four, at a cost of £160.00. Unwaged, OAP's and Students will be charged at a rate of £15.00 per session, or £60.00 for a block of four, on proof of status.

Procedure: Sessions will be weekly or fortnightly initially, by appointment and this will be reviewed and amended if necessary as a part of the ongoing process of coaching. Sessions will take place by agreement in the evenings between 6 and 10pm, and on Sundays after 10 am. Sessions can be face to face or by telephone. If by telephone the coachee will call the coach at a pre arranged time at the coachee's expense. If the coachee does not make the appointment in time the session will terminate no later than ten minutes after the agreed end time.

Cancellation: Cancellation by e-mail or phone is permissible up to 24 hours prior to the appointment, except in exceptional circumstances, at the discretion of the coach. Generally if the coach does not receive 24 hours notice of cancellation the session will be charged for. If sessions are continually re-arranged by the coachee the Masson Crooks Consultancy reserves the right to withdraw from the coaching agreement and refund any monies due.

Confidentiality: The coach recognises that anything the client shares with them is regarded as confidential. The coach undertakes not to use or disclose any information the coachee shares with them unless failure to disclose such information will lead to or support a criminal act.

Nature of Coaching: The client is aware that coaching is in no way to be construed as psychological counselling or any type of therapy. Coaching

results are not guaranteed. The coachee enters into the coaching with the full understanding that they are responsible for creating their own results.

Client has read and agreed to the above

Client :

Date:

Coach:

Date: